

**CENTER GROVE COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES
September 24, 2015**

MINUTES

Board of School Trustees of the Center Grove Community School Corporation met in regular session beginning at 7:00 p.m. on Thursday, September 24, 2015, in the Board Room at the Education Service Center, 4800 West Stones Crossing Road, Greenwood, Indiana.

Board members present:

Carol Tumey, President	<u> X </u>
Adam Norman, Vice President	<u> X </u>
Rob Richards, Secretary	<u> X </u>
Scott Alexander, Member	<u> X </u>
Jack Russell, Member	<u> X </u>

Also present:

Rich Arkanoff, Superintendent	<u> X </u>
Bill Long, Assistant Superintendent	<u> X </u>
Sally Hacker, Assistant Superintendent	<u> X </u>
Paul Gabriel, Chief Financial Officer	<u> X </u>

Shannon Carroll-Frey, Center Grove Elementary Principal
Matt Ehresman, STEM Instructional Coach
Nora Hoover, Assistant Director of Secondary Curriculum
Scott Johnson, Middle School North Principal
Jack Parker, Director of Teaching and Learning
Rick Pederson, Director of Operations
Craig Smith, Middle School Central Principal
Dave Statler, Facilities Engineer
Marcy Szostak, Assistant Director of Elementary Curriculum
Jason Taylor, Chief Technology Officer

Prior to the start of the board meeting, members of Center Grove Middle School Central's band played several pieces for attendees.

1. CALL TO ORDER / READING OF MISSION STATEMENT

President Carol Tumey called the meeting to order at 7:00 p.m. and read the corporation's mission statement.

2. PLEDGE OF ALLEGIANCE

Center Grove Middle School North student Katelyn Jansen led the Pledge of Allegiance. President Tumey presented Katelyn with a certificate for her participation.

3. NATIONAL ANTHEM

Center Grove Middle School Central band students played the "Star Spangled Banner." Afterward, band director Sam Fritz introduced members of the band. Mr. Fritz also spoke about

middle school central's band program - eighth grade band selected to perform at the Indiana Music Educators Association (IMEA) conference in January 2016; only middle school band selected; they will be playing a special commissioned piece.

4. ADOPTION OF THE AGENDA

It was recommended that the agenda for the September 24, 2015 regular meeting of the board be adopted as presented.

Motion by Norman seconded by Alexander vote 5-0

5. RECOGNITIONS/PRESENTATIONS

In the Spotlight

This evening's In the Spotlight featured Center Grove Middle School North (MSN). Principal Scott Johnson recognized eighth grade student Ethan Boots for going above and beyond in his service hours. He is a loyal member of National Junior Honor Society. Principal Johnson also recognized instructional coach Nancy McDowell for her focus on creating lifelong learners of students and staff. Her excitement for learning is infectious. Custodian Judy Caudill was recognized for meeting the needs of students and staff, no matter what they entail.

Congratulations were expressed to those recognized and family members in attendance were recognized.

6. PUBLIC COMMENTS REGARDING AGENDA ITEMS

There were no public comments.

7. CONSENT ITEMS

It was recommended that the following Consent Items be approved as presented: Approval of Minutes (8/20/2015 Executive Session/Regular Meeting), Personnel Report, Accounts Payable and Payroll Claims, and Field Trip Report.

Motion by Russell seconded by Alexander vote 5-0

8. ACTION ITEMS

First Reading of Proposed Policy Revisions

Superintendent's Recommendation: It is recommended the board accept the changes to the policies as presented as a first reading.

Dr. Arkanoff shared information regarding changes to Board Bylaws and Policies recommended by NEOLA. It was discussed that Bylaw 0144.5 (Revised) would be removed from the summary list since this policy was never adopted by the board.

September 2015 Summary of Changes:

Policy # or Bylaw #	Description
0100 – REVISED	DEFINITIONS Revision is proposed for the definition of Principal so that it is clear that when "building administrator" is used in a policy, it is synonymous with Principal and vice versa.

	Eliminates any confusion about the Board's intent when using the terms "principal" or "building administrator."
0131.1 – REVISED	FUNCTIONS-BYLAWS AND POLICIES Revisions are proposed to clarify that, if any policy is inconsistent with law or with a court decision, the policy is no longer in force or effect.
0131.2 – ADDED	FUNCTIONS-TECHNICAL CORRECTIONS This new section is proposed whereby the Board can approve "technical corrections" to policies under very specific circumstances by means of a resolution approved at a meeting or as an item on a consent resolution that is approved at a regular meeting. Allows flexibility so the Board may update grammatical errors or name/title changes without going through normal policy adoption procedures.
0144.3 – REVISED	MEMBERSHIP-CONFLICT OF INTEREST Revisions are proposed as corrections to the Indiana Code citations within and at the end of the section. Keep policies legally correct, as well as informative to staff and constituents.
1130 – REVISED	CONFLICT OF INTEREST Revisions are proposed to ensure the conflict of interest policies comply with the requirements of the Federal EDGAR regulations pertaining to conflicts of interest and the new USDA policy SP 09-2015. Reflect requirements set forth in current Federal and State law, as well as the authority granted the Board by current State law.
1214 – ADDED 3214 – REVISED 4214 – REVISED	STAFF GIFTS Revisions are proposed to ensure the conflict of interest policies comply with the requirements of the Federal EDGAR regulations pertaining to conflicts of interest and the new USDA policy SP 09-2015. Reflect requirements set forth in current Federal and State law, as well as the authority granted the Board by current State law.
2410 – ADDED	AUDIO, VIDEO, AND DIGITAL RECORDING OF MEETINGS New policy to Center Grove. Revisions are proposed to provide the Board with several options based on the extent to which the Board chooses to permit the recording of such meetings. Reflect requirements set forth in current Federal and State law and allow the Board to choose to permit recording beyond what is required by law if the Board desires.
2421 – ADDED	CAREER AND TECHNICAL EDUCATION PROGRAM New policy to Center Grove. Revisions are proposed to better reflect current subject areas utilized by the IDOE with respect to the Career and Technical Education program. Reflect current IDOE subject area language.
2423 – DELETED	SCHOOL-TO-WORK PROGRAM This program no longer receives federal funding, and the Corporation no longer provides the program. Corporation no longer provides program.
2430 – REVISED	CORPORATION-SPONSORED CLUBS AND ACTIVITIES Revisions are proposed to remove language that established requirements to pass state mandated testing in order to participate in extra-curricular activities. Options are offered for the Corporation to insert local requirements for participating in interscholastic athletic activities or extra-curricular activities, should any exist. Reflects current practice in the Corporation.
2461 – ADDED	RECORDING IEP TEAM MEETINGS/CASE CONFERENCES New policy proposed to ensure that provisions consistent with Policy 2410 apply to the recording of IEP meetings/case conferences. Keep policies legally correct, as well as informative to staff and constituents.
3113 – ADDED 4113 – ADDED	CONFLICT OF INTEREST New policies proposed to add conflict of interest policies that are applicable to professional staff and support staff as well as administrators. Reflect requirements set forth in current Federal and State law, as well as the authority granted the Board by current State law.
3120.08 – REVISED	EMPLOYMENT OF PERSONNEL FOR EXTRACURRICULAR ACTIVITIES Revisions proposed eliminate all references to the part-time employment of persons other

	<p>than members of the professional staff as coaches and activity sponsors because this policy applies only to professional staff members. Policy 4120.08 applies to those persons who are not members of the professional staff. Keep policies legally correct, as well as informative to staff and constituents.</p>
<p>3140 – REVISED 4140 – REVISED</p>	<p>TERMINATION AND RESIGNATION Revisions proposed to clarify that a notice of retirement is functionally equivalent to a resignation and thus falls within the meaning of the word "resignation" for purposes of these policies. Keep policies legally correct, as well as informative to staff and constituents.</p>
<p>3410.04 – DELETED</p>	<p>SUBSTITUTE COMPENSATION The compensation of substitutes is addressed in Policy 3120.04 and is no longer needed.</p>
<p>5540 – REVISED</p>	<p>THE SCHOOLS AND GOVERNMENTAL AGENCIES Revisions proposed to update the language to reflect the current agency names, to limit the Corporation's involvement in agency and policy investigations, thereby reducing the potential for liability in connection with such investigations, and to clarify the procedure for parent notification. Keep policies legally correct, to protect the Corporation from potential liability, and to keep policies informative to staff and constituents.</p>
<p>5610 – ADDED</p>	<p>SUSPENSION AND EXPULSION OF STUDENTS New policy for Center Grove. Revisions proposed add the circumstances in which a student may be suspended or expelled for bullying that occurs off campus, revise the definitions of "suspension" and "expulsion" to be consistent with current law, and updates the statutory citations. Keep policies legally correct, as well as informative to staff and constituents.</p>
<p>5610.02 – REVISED</p>	<p>IN-SCHOOL DISCIPLINE Revision proposed is intended to clarify the option for in-school discipline must be made available to all students, regardless of disability. Keep policies legally correct, as well as informative to staff and constituents.</p>
<p>6320 – REVISED</p>	<p>PURCHASING Revisions proposed distinguish between purchases of supplies and purchases of services. Some additional options impose additional requirements than are required by law. Keep policies legally correct, as well as informative to staff and constituents.</p>
<p>6460 – REVISED</p>	<p>CONFLICTS OF INTEREST AND VENDOR RELATIONS Revisions are proposed to ensure the conflict of interest policies comply with the requirements of the Federal EDGAR regulations pertaining to conflicts of interest and the new USDA policy SP 09-2015. Reflect requirements set forth in current Federal and State law, as well as the authority granted the Board by current State law.</p>
<p>8390 – REVISED</p>	<p>ANIMALS ON SCHOOL CORPORATION PROPERTY Revisions proposed to address the manner in which USDOE Office for Civil Rights and the U.S. Department of Justice is enforcing the ADA regulations governing the rights of individuals to be accompanied by their service animals. Keep policies legally correct, as well as informative to staff and constituents.</p>
<p>8500 – REVISED</p>	<p>FOOD SERVICES Revisions proposed ensure the Corporation's food service program complies with current Federal and State law and USDA regulations and to add citations to the applicable laws and regulations. Keep policies legally correct, as well as informative to staff and constituents.</p>
<p>9700.01 – REVISED</p>	<p>ADVERTISING, COMMERCIAL ACTIVITIES, AND NAMING RIGHTS Revisions proposed offers options to govern advertising on school corporation property and school corporation buildings, as well as allowing sponsorships or naming rights. Supplements Policy 9700-Relations with Special Interest Groups.</p>

Accept Conflict of Interest Disclosure Statements

Superintendents Recommendation: It is recommended that board accept the conflict of interest disclosure statements submitted by employees, pursuant to IC 35-44.1-1-4.

A list of conflict of interest disclosure statements, submitted by employees, was presented for review and acceptance.

Motion by Alexander seconded by Norman vote 5-0

Approve Project Tomorrow Speak Up 2015 Survey

Superintendent's Recommendation: It is recommended the board approve the Speak Up 2015 Survey activity for all parents, students and teachers for the purpose of gathering data locally and participating nationally.

Chief technology officer Mr. Jason Taylor provided additional information on the survey. The Speak Up survey is designed to help key stakeholders share their ideas directly with schools and national policymakers. The survey will be distributed to students during the school day. It will remain open until December 31, 2015 with aggregate results available in late winter.

Motion by Russell seconded by Norman vote 5-0

Approve Purchase of Hand Held Radios

Superintendent's Recommendation: It is recommended the board approve a resolution authorizing an installment purchase contract to finance the acquisition of hand held radios.

Chief financial officer Dr. Paul Gabriel provided additional information on the acquisition. The contract will be for a term of five (5) years and the aggregate principal amount to be financed will be \$169,939.04.

Motion by Alexander seconded by Norman vote 5-0

Point of clarification for board member Scott Alexander: All future requests for replacement equipment will go through chief of police Ray Jackson to ensure equipment is purchased through the same vendor and is compatible with the system.

Point of clarification for board member Jack Russell: After five (5) years, we will own the equipment. During the lease, the vendor will be responsible for all maintenance; a separate fee will be paid for a maintenance contract.

Additional Appropriation Hearing & Resolution-General Fund

Superintendent's Recommendation: It is recommended the board conduct a public hearing on an additional appropriation for the General Fund in the amount of \$2,000,000. Following the public hearing, it is recommended that the board approve the attached resolution regarding the additional appropriation.

President Tumey opened the Public Hearing. Dr. Gabriel reported the purpose of this appropriation is to be certain we have the budget authority to cover all the additional costs that will occur during the last six (6) months of 2015.

There were no comments from the public. The hearing was closed.

Motion by Norman seconded by Alexander vote 5-0

Point of clarification for board member Alexander: The \$2,000,000 will come from cash balance if we need it. This action gives the corporation legal authority to spend cash balance dollars.

Budget Hearing

Superintendent's Recommendation: It is recommended the board conduct a public hearing on the 2016 Budget, the 2016 Bus Replacement Plan and the 2016 Capital Projects Fund Plan. No board action is required following the public hearing.

This evening's meeting had been appropriately advertised as a hearing on the 2016 budget, the 2016 Bus Replacement Plan, and the 2016 Capital Projects Fund Plan. As part of the budget presentation, superintendent Dr. Rich Arkanoff and Dr. Gabriel provided the board with an update on enrollment and presented information regarding the budgets. Following the presentation, president Tumey opened a hearing for the purpose of receiving public comments. The following individual(s) commented during the public portion of the hearing: Keith Poor wanted to know how the new Student Activity Center would affect the 2016 budget. The hearing was closed. The budgets will be brought to the board for adoption at the October 6, 2015 regular meeting.

Point of clarification for board member Russell: A second ADM count will be reported to the Indiana Department of Education in February 2016. The budget could change based on revised enrollment numbers. The first ADM count (taken in September) funds the six (6) months from July 1 to December 31. The second ADM count (taken in February) funds the six (6) months from January 1 to June 30.

Board member Alexander commented that the board has a goal to maintain a four (4) percent cash balance.

9. REPORTS

Assistant Superintendent Mrs. Sally Hacker introduced STEM instructional coach Matt Ehresman who reported on Center Grove's STEM (Science, Technology, Engineering and Math) program.

Assistant Superintendent Dr. Bill Long provided an update on enrollment.

10. BOARD MEMBER REPORTS

President Tumey

- Central Nine Career Center - Board meeting held September 10-auto collision program featured; enrollment is up.
- Athletic Booster Club - Nothing to report.
- Wellness Committee - Committee meeting held August 24-included report from health coach; possible offerings/events include "Maintain Don't Gain," virtual walking course, blood drive, health screening.

Vice President Norman

- Policies - second reading of proposed policy revisions will take place October 6; first and second reading summaries are now part of E-Genda emailed to staff before each board meeting; working on plan to update policy format on website-more easily read and updated quicker.
- Negotiations - In process; next meeting will be held September 30.

Secretary Richards

- Bargsville Redevelopment Commission - Community members are encouraged to participate in The Founders Fountain project. This project will be fully funded by financial donations, the sale of paver bricks and grants.
- Greenwood Chamber of Commerce - Women Leaders Symposium held September 24; next Business After Hours November 19.
- State Legislative Matters - Nothing to report.

Board Member Alexander

- Insurance Committee - Committee meeting held August 26; vision rates received; working on increasing offering through Castlight.

Board Member Russell

- Greenwood City Council - Nothing to report.
- Center Grove Alternative Academy - Gleaners Mobile Pantry held September 19.
- Center Grove Education Foundation - Sherrie's Ride held September 19; Toast of the Town will be held September 30; Center Grove Night with the Pacers will be held February 26, 2016; Gala for the Grove will be held April 22, 2016-theme is "Unforgettable Friday."
- ISBA Legislative Matters - Nothing to report.

Strategic Planning Committee

Administrators are working on strategies and benchmarks for goals-ready for board review soon.

11. OTHER BUSINESS

Superintendent Arkanoff reported that the Greenwood City Council is considering a TIF (Tax Increment Financing) District for a portion of the east and south section of 135 and Stones Crossing Road down to Whiteland Road.

If a resolution is passed, the Assessed Value (AV) for the proposed land will be used to fund infrastructure development and road improvements. This means that taxes collected on properties included in the TIF at the time of its designation will no longer be distributed to the school corporation.

Dr. Arkanoff plans to express his concerns at upcoming common council meetings on October 5 and October 19. Board members are encouraged to attend.

12. ANNOUNCEMENTS

President Tumey made the following announcements:

- September 28-29 - ISBA/IAPSS Annual Fall Conference
- September 30 - Toast of the Town (6:30 p.m., Mallow Run Winery)

A regular board meeting is scheduled for Tuesday, October 6, 2015.

13. ADJOURNMENT

There being no further business to bring before the Board, the meeting was adjourned at 8:49 p.m.

Motion by Alexander seconded by Norman vote 5-0