



Center Grove Community School Corporation

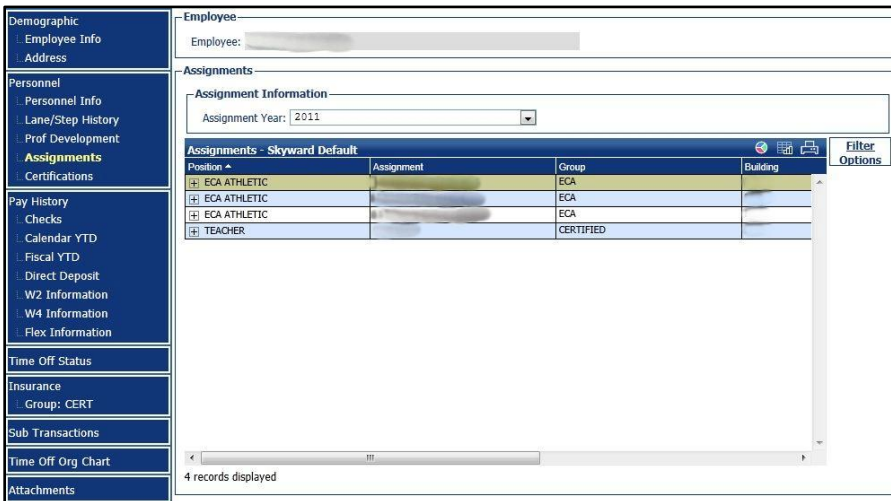
Skyward Employee Access

Accessing Personnel Information



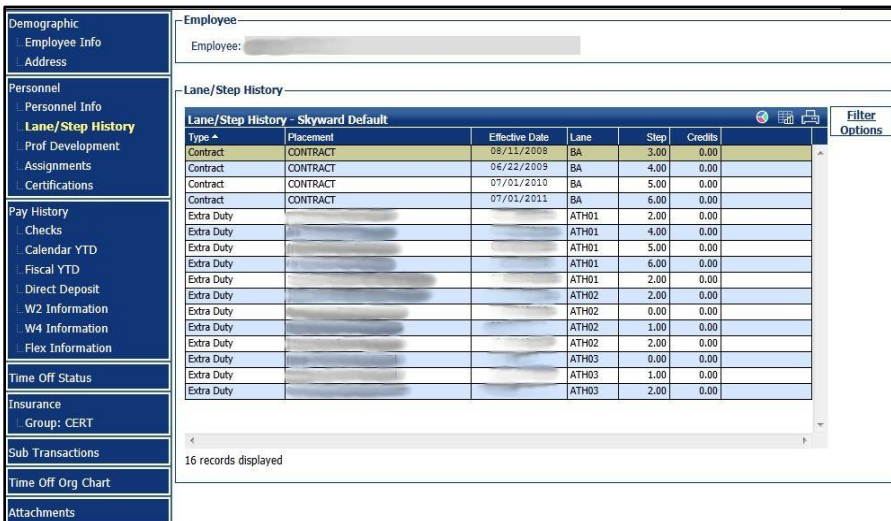
Skyward Employee Access provides employees with current personnel and payroll information including current year contracts, ECA stipends and pay rates.

To access these records from the Employee Access homepage, click Employee Information, then Personal Information.



Within Personal Information, accessing the **Assignments** section will show your current and past job assignments.

From this screen, scrolling to the right will show the start/end date for each assignment and the compensation amount.



The **Lane/Step History** section displays current and past job assignments and the pay/salary steps assigned to each.