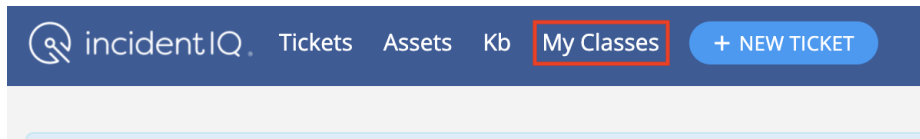


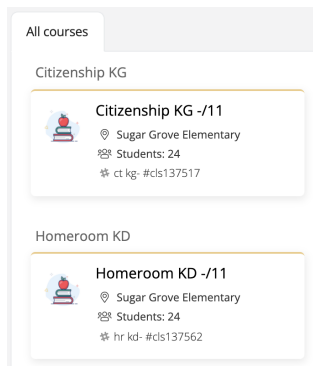
Submitting tickets for student devices

Devices are now checked out individually to students. With IIQ you can now submit tickets for student devices without having to enter additional student information.

- 1) From your Incident IQ requestor dashboard you can select “My Classes” at the top



- 2) You should see a list of your courses/classes. This information is imported directly from Skyward. Select your current course or homeroom.



- 3) Your student roster will be displayed along with assigned devices. Select “Submit Ticket” and proceed through selecting the issue as you would a normal ticket.

