

Slide 1 - Slide 1

The screenshot shows a web browser window titled "Skyward Educator Access Plus - Windows Internet Explorer". The interface includes a navigation menu on the left, a header with the Skyward logo and "EDUCATOR ACCESS™ plus" branding, and a main content area. A yellow callout box is overlaid on the page, providing information about Quick Scoring. The main content area features a "Welcome to Educator Access Plus" message, a "Happy Thanksgiving!" greeting with a turkey illustration, and the Skyward logo and district name.

**Quick Scoring**

Click here to access the **Gradebook**.

**What is Quick Scoring?**  
Quick Scoring is a way to score multiple assignments at one time.

**When would I use Quick Scoring?**  
You could use Quick Scoring if a student turns in multiple assignments at one time for you to score.

**Navigation Menu:**

- Educator Access Plus
  - Teacher Access
    - My Gradebook
    - My Students
    - My Classes
    - My Lesson Plans
    - Post Daily Assignments
    - My Activities
    - Teacher Access Tutorial
  - Student Services
    - Gifted And Talented
    - My Cases as
    - My Student
    - Special Ed
    - Student Services Access Tutorial
  - Advisor Access
    - My Students
    - Advisor Access Tutorial
  - Administrator Access
    - Gradebook Tracker
    - Grade Posting Administration (3)
    - Student Search - By Entity
    - Student Search - By District
    - Athletic Eligibility Post Tracking
    - Secondary Progress Report - By Entity
    - Secondary Progress Report Letter
    - Secondary Grade Sheet Report - By Entity
    - Standards Report Cards - By Entity
    - Standards Gradebook Analysis Report
    - Administrator Access Tutorial

**Header:** SKYWARD, EDUCATOR ACCESS™ plus, PRODUCT SETUP, STUDENT MANAGEMENT, Print this tutorial

**User Information:** User Name: HANK BIGG, Login History, My Print Queue, Exit

**Main Content:** Welcome to Educator Access Plus, Happy Thanksgiving!, SKYWARD, SKYWARD INDEPENDENT SCHOOL DISTRICT, STEVENS POINT, WI 54481

**Footer:** Last Login Thursday, December 4, 2008 at 4:26 PM

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Skyward Educator Access Plus - Windows Internet Explorer

Skyward School District  
Teacher: HANK BIGG

Home Page | My Gradebook

View Tutorial  
Enter a Customer Service Call  
My Print Queue Back

Reports for All Classes ▾

**140 Entity (140) Grades 1-6**

Dept	Subject	Terms	Period	Days Meet	Class	Description	
		1 - 4	0	MTWRF	300THI / 3	THIRD GRADE	<a href="#">Standards Gradebook</a>

**400 Entity (400) Grades 9 to 12**

Dept	Subject	Terms	Period	Days Meet	Class	Description	
SS		1 - 4	0	MTWRF	500CI / 3		<a href="#">Secondary Gradebook</a>
SS		1 - 4	0	MTWRF	500EC / 3	Economics	<a href="#">Secondary Gradebook</a>

Select the correct Gradebook.

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Skyward Educator Access Plus - Windows Internet Explorer

Entity (140) Grades 1-6  
 Teacher: HANK BIGG Class: 300TH1 / 3 Prd:0 THIRD GR

View Tutorial  
 Enter a Customer Service Call  
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Home Page | My Gradebook | Main Screen

Other Access | Classes | Events | Comments | Attendance | Grade Marks | Reports | Display Options | Quick Scoring | Excel Export

Students	Thu 12/04 Atnd	T2 3rd g	T2 3rd g Math	Text W14-T 12/04	Word W14-T 12/04	Addin W13-T 11/27
		-	-	*	*	*
1 <a href="#">LEE A BERNA</a> NEW				*	*	*
2 <a href="#">NEWTON D REYNOLDSCR</a> NEW				*	*	*
3 <a href="#">PHOEBE I URANGASCR</a> NEW				*	*	*
4 <a href="#">ROSETTA H ZWARTSCR</a> NEW				*	*	*

There are three assignments in Term 2 without grades.

To insert grades for all the assignments at once click on **Quick Scoring**.

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Skyward Educator Access Plus - Windows Internet Explorer

Entity (140) Grades 1-6  
Teacher: HANK BIGG Class: 300TH1 / 3 Prd:0 THIRD GR

View Tutorial  
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Quick Scoring

Students	T2 3rd g	T2 3rd g Math	Text W14-T 12/04	Word W14-T 12/04	Addin W13-T 11/27
1 LEE A BERNA		*	*	*	*
2 NEWTON D REYNOLDSR		*	*	*	*
3 PHOEBE I URANGASCR		*	*	*	*
4 ROSETTA H ZWARTSCR		*	*	*	*

All the Skills and/or the assignments in the **current term** will be available to **enter grades** into.

**Enter** will move you down  
and **Tab** will move you to the right.

Once a change is made the cell will turn **Green**.

Back  
Save  
Save and Back  
Undo  
Show 'Cell' Details

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Skyward Educator Access Plus - Windows Internet Explorer

EDUCATOR ACCESS plus

Entity (140) Grades 1-6  
 Teacher: HANK BIGG Class: 300TH1 / 3 Prd:0 THIRD GR

[View Tutorial](#)  
[Enter a Customer Service Call](#)

Quick Scoring

Students	T2 3rd g	T2 3rd g Math	Text W14-T 12/04	Word W14-T 12/04	Addin W13-T 11/27
1 LEE A BERNA		*	A	B	C
2 NEWTON D REYNOLDSR		*	B	D	A
3 PHOEBE I URANGASCR		*	C	A	A
4 ROSETTA H ZWARTSCR		*	D	A	b

Once the **grades** have been entered  
 click **Save** to save and stay on the same page  
 or **Save and Back** will save and take you back to the gradebook.

Clicking **Undo** will undo your last change.

While your cursor is in a **cell**  
 click **Show 'Cell' Details** to see the full description of the assignment  
 and the **ability to change** Grade, add Special Code,  
 add a comment or mark as **Missing** or **No Count**.

For this tutorial we will click **Save and Back**.

Back

Save

Save and Back

Undo

Show 'Cell' Details

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Skyward Educator Access Plus - Windows Internet Explorer

Entity (140) Grades 1-6  
 Teacher: HANK BIGG Class: 300TH1 / 3 Prd:0 THIRD GR

Home Page | My Gradebook | Main Screen

Other Access | Classes | Events | Comments | Attendance | Grade Marks | Reports | Display Options | Quick Scoring | Excel Export

Students	Thu 12/04 Atnd	T2 3rd g	T2 3rd g Math	Text W14-T 12/04	Word W14-T 12/04	Addin W13-T 11/27
1 LEE A BERNA	NEW	-	-	A	B	C
2 NEWTON D REYNOLDSCR	NEW			B	D	A
3 PHOEBE I URANGASCR	NEW			C	A	A
4 ROSETTA H ZWARTSCR	NEW			D	A	B

Using Quick Scoring we enter grades for three assignments at once.  
 This is a fast way to enter grades or to change multiple grades in one location.  
 This concludes the tutorial.