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SKYWARD Educator Access Plus - Mozilla Firefox

http://broker5:82/scripts10/cgiip.exe/WService=11374web/sephom01.w

Print this tutorial

Customer Service Call

User Name: KEVIN DUDA

Login History | My Print Queue | Exit

**Reports**

Click here to access the Gradebook.

**What is Single Student Display Reports?**  
This area allows you to generate reports for one student at a time.

**Happy Holidays!**

SKYWARD

SKYWARD INDEPENDENT SCHOOL DISTRICT

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Skyward Educator Access Plus - Mozilla Firefox

http://broker5:82/scripts10/cgiip.exe/WService=11374web/sepcls04.w

**Skyward School District**  
Teacher: KEVIN DUDA

View Tutorial  
Enter a Customer Service Call  
My Print Queue Back

Home Page | My Gradebook

Reports for All Classes ▾

**140 Entity (140) Grades 1-6**

| Dept | Subject | Terms | Period | Days Meet | Class      | Description  |                                     |
|------|---------|-------|--------|-----------|------------|--------------|-------------------------------------|
|      |         | 1 - 4 | 0      | MTWRF     | 300THI / 2 | THIRD GRADE  | <a href="#">Standards Gradebook</a> |
|      |         | 1 - 4 | 1      | MTWRF     | 200SEC / 2 | SECOND GRADE | <a href="#">Standards Gradebook</a> |
|      |         | 1 - 4 | 1      | MTWRF     | muss / 2   | Music ZZ     | <a href="#">Standards Gradebook</a> |

Posting Status ▾

**400 Entity (400) Grades 9 to 12**

| Dept | Subject | Terms | Period | Days Meet | Class      | Description              |                                     |
|------|---------|-------|--------|-----------|------------|--------------------------|-------------------------------------|
| ENG  |         | 1 - 4 | 0      | MTWRF     | 100AL / 3  | American Literature      | <a href="#">Secondary Gradebook</a> |
| ENG  |         | 1 - 4 | 0      | MTWRF     | 100ENG / 2 | English                  | <a href="#">Secondary Gradebook</a> |
|      |         | 1 - 4 | 0      | MTWRF     | za1 / 1    | Zoology                  | <a href="#">Secondary Gradebook</a> |
| MU   |         | 2 - 2 | 0      | MTWRF     | mus99 / 2  | Classic Rock music study | <a href="#">Secondary Gradebook</a> |
| ENG  |         | 1 - 4 | 7      | MTWRF     | 100AL / 4  | American Literature      | <a href="#">Secondary Gradebook</a> |
| ENG  |         | 1 - 4 | 7      | T R       | 100AL / 4  | American Literature      | <a href="#">Secondary Gradebook</a> |

Click on the desired Gradebook.

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Skyward Educator Access Plus - Mozilla Firefox

http://broker5:82/scripts10/cgiip.exe/WService=11374web/sepgrb17.w

**Entity (140) Grades 1-6**  
 Teacher: **KEVIN DUDA** Class: [muss / 2.Prd:1 Music ZZ](#)

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[Enter a Customer Service Call](#)  
[My Print Queue](#) [Back](#)

[Home Page](#) | [My Gradebook](#) | **Main Screen**

Other Access ▾ | Classes ▾ | Events ▾ | Comments | Attendance ▾ | Grade Marks | Reports ▾ | Display Options ▾ | Quick Scoring | Excel Export

| Students                               | Wed<br>12/17<br>Atnd | T2 Music | T2 Music Singing | T2 Music Instrument | Drum unit<br>12/04/2008 | T2 Music Working in | T2 Music Learning N | C and G<br>12/17/2008 | T3 Music | T3 Music Singing |
|--|----------------------|----------|------------------|---------------------|-------------------------|---------------------|---------------------|-----------------------|----------|------------------|
|  |                      | -        |                  |                     |                         |                     |                     |                       | -        | -                |
| 1 <a href="#">MARION J GERSTEINSCR</a> |                      |          | C                | A                   | A                       | B                   | B                   | B                     |          |                  |
| 2 <a href="#">JIM X HOKANSONSCR</a>    |                      |          |                  | D                   | D                       | B                   | A                   | A                     |          |                  |
| 3 <a href="#">TABITHA I ISHIBASH</a>   |                      |          |                  | A                   | A                       | C                   | C                   | C                     |          |                  |
| 4 <a href="#">FRANCESCO B QUAT</a>     |                      |          |                  | B                   | B                       | D                   | D                   | D                     |          |                  |
| 5 <a href="#">GERMAN T SANKSSCR</a>    |                      |          | C                | C                   | C                       | A                   | A                   | A                     |          |                  |
| 6 <a href="#">EMIL P UMBARGERSCR</a>   |                      |          | A                | A                   | A                       | A                   | A                   | A                     |          |                  |

Click on the students name you want to run the report for.

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Skyward Educator Access Plus - Mozilla Firefox

http://broker5:82/scripts10/cgiip.exe/WService=11374web/sepgrb21.w

Entity (140) Grades 1-6  
 Teacher: KEVIN DUDA Class: [muss / 2.Prd:1 Music ZZ](#)

View Tutorial  
 Enter a Customer Service Call  
 My Print Queue Back

Home Page | My Gradebook | Main Screen | Student Options

GERSTEINSCR, MARION J [MARION J GERSTEINSCR](#)

All Events Missing Events (0) Comments New Student

Special Codes | Grade Marks | Reports Enter Scores for Skills

| Academic Area |  | Attendance             |  | T3 | T4 |
|---------------|--|------------------------|--|----|----|
| Music         |  | Detail Report          |  |    |    |
| Singing       |  | Gradebook              |  | 0  |    |
| - Instruments |  | Grade Sheet Report     |  | 0  |    |
|               |  | Progress Report        |  |    |    |
|               |  | Event Listing          |  |    |    |
|               |  | Skill/Event Listing    |  | 0  |    |
|               |  | Standards Report Card  |  | 0  |    |
|               |  | Missing Events         |  | 0  |    |
|               |  | Progress Detail Report |  |    |    |

Now in the Student Options, place your mouse over the Reports button. Select any of these reports.

| Term | Date Due | Description | Fam                                 | Stu                                 | Weight | History | Absent |   |       |
|------|----------|-------------|-------------------------------------|-------------------------------------|--------|---------|--------|---|-------|
| T2   | 12/17/08 | C and G     | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | 1.00   |         | 1      | B | 80.00 |

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Entity (140) Grades 1-6  
Teacher: KEVIN DUDA Class: muss / 2 Prd:1 Music ZZ

Student: MARION GERSTEINSCR  
muss / 2 Prd:1 Music ZZ - KEVIN DUDA  
Report: Attendance Detail

| Seq # | Report Template Name                 |
|-------|--------------------------------------|
| 900   | Curr Term;No page break;Show Details |
| 910   | Curr Term;Page break;Show Details    |
| 920   | Curr Term;No page break;Totals Only  |

Buttons: Print, Back, Add a new Template, View parameters of Template, Clone Template

Callout Box Text:

Once you click on the **report**, the next page will be the **template setup** page.

Some reports will have **district created templates** for you.

To see the **options** that are on the district template, highlight the template and click **View parameters of Template**.

To create your **own** template click **Add a New Template**.

To use the **district** options but be allowed to modify them click **Clone Template**.

Slide 6 - Slide 6

The screenshot displays the Skyward Educator Access Plus interface in a Mozilla Firefox browser. The main page title is "Entity (140) Grades 1-6" with the teacher listed as "KEVIN DUDA" and the class as "muss / 2.Prd:1.Music.ZZ". The page includes navigation links like "Home Page", "My Gradebook", "Main Screen", and "Student Options".

The primary content is an "Attendance Detail Report for MARION J. GERSTEINSCR" for the "900 - Curr Term;No page break;Show Details". Under the "Date Range" section, there are two options:

- Display Attendance for Term: Current Term : 10/31/2008 - 01/11/2009
- Display Attendance for Date Range: On or After: Nov 26 2008 (Wed, Nov 26 2008); On or Before: Dec 17 2008 (Wed, Dec 17 2008)

The "Options" section includes:

- Insert page break after each student
- Print only attendance totals

A yellow callout box highlights the text: "With a District template you can view the template but you cannot modify it." The browser's status bar at the bottom shows "Done".

Slide 7 - Slide 7

The screenshot displays a web browser window titled "Skyward Educator Access Plus - Mozilla Firefox". The address bar shows the URL: <http://broker5:82/scripts10/cgiip.exe/WService=11374web/sepgrb21.w>. The page header includes the "SKYWARD ACCESS plus" logo and the text "Entity (140) Grades 1-6". Below this, it lists "Teacher: KEVIN DUDA" and "Class: [muss / 2.Prd:1 Music ZZ](#)". Navigation links include "Home Page", "My Gradebook", "Main Screen", and "Student Options". A "Back" button is visible in the top right corner.

The main content area is titled "Add a new Report Template for the Attendance Detail Report." It contains two input fields: "Sequence #:" with the value "10" and "Report Template Name:" with the value "Test". To the right of these fields are "Save" and "Back" buttons. A yellow callout box with a speech bubble icon contains the text: "If you Add or Clone a template you will have to name it. Then click Save." At the bottom left of the browser window, the status bar shows "Done".

Slide 8 - Slide 8

The screenshot shows the 'Attendance Detail Report for MARION J. GERSTEINER' configuration screen. The page title is 'Entity (140) Grades 1-6' with Teacher: KEVIN DUDA and Class: muss / 2.Prd:1.Music.ZZ. The interface includes a navigation menu with 'Home Page', 'My Gradebook', 'Main Screen', and 'Student Options'. A secondary window is open, showing the 'Attendance Detail Report for MARION J. GERSTEINER' configuration options.

**Attendance Detail Report for MARION J. GERSTEINER**

**10 - Test**

**Date Range**

- Display Attendance for Term  
T1 : 09/01/2008 - 10/30/2008
- Display Attendance for Date Range
  - On or After: Nov 26 2008 Wed, Nov 26 2008
  - On or Before: Dec 17 2008 Wed, Dec 17 2008

**Options**

- Insert page break after each student
- Print only attendance totals

**Callout Box:**

If **Clone** is selected, it will show all the ranges and option that were setup in the selected template.

If you **Add** there will be **no ranges set** and you will have to **create all new ranges**.

Once you have made the **modifications** to the template click **Save**.



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Entity (140) Grades 1-6  
 Teacher: KEVIN DUDA Class: [muss / 2 Prd:1 Music ZZ](#)

Student: **MARION GERSTEINSCR**  
 muss / 2 Prd:1 Music ZZ - KEVIN DUDA  
 Report: **Attendance Detail**

| Seq # | Report Template Name                 |
|-------|--------------------------------------|
| 10    | Test                                 |
| 900   | Curr Term;No page break;Show Details |
| 910   | Curr Term;Page break;Show Details    |
| 920   | Curr Term;No page break;Totals Only  |

Your template will display with the **template name**.

Highlight it and click **Print**.

Print  
 Back  
 Add a new Template  
 Rename Template  
 Modify parameters of Template  
 Delete Template  
 Clone Template

Slide 10 - Slide 10

lsoatr26.p 16-2 Entity (140) Grades 1-6  
04.08.10.00.01 Attendance Detail Report 09/01/2008 TO 10/30/2008

Teacher: DUDA, KEVIN School Year: 2008-2009  
Course: muss / Music ZZ Sec: 2 Period: 1 Room #:

GERSTEINSCR, MARION J Grade: 04 % enrolled: 100% HMRM: HMRM Tea: Advisor:  
Guardian: GERSTEINSCR, SHERRI H Home Ph : 555-135-7115 Work Ph:

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| Report Total | Excused | Unexcused | Other | Total | Tardy |
|--------------|---------|-----------|-------|-------|-------|
|--------------|---------|-----------|-------|-------|-------|

The report will show only information for the **individual student** you selected.

[This concludes the tutorial.](#)