



- Employee Access
- Employee Information
- Time Off**
- FastTrack Open Positions
- FastTrack Screener
- Expense Reimbursement

Back List **My Time Off Status** (Add Favorite)

Views: General Filters: \*Skyward Default

Add - 05.18.06.00.05-11.7 - Google Chrome

Secure | https://skywardfin.centergrove.k12.in.us/scripts/wsisa.dll/WService%3DwsFin/rtoqrqedit001.w?hRefreshRow=0x000000000001aaae...

Add Skycoder Capture Screen New Window My Print Queue Help Menu

### Remaining Time Off

Time Off Code	Remaining	Approved	Waiting	Available	Future Remaining	Future Waiting	Future Available
ANNUAL SICK DAYS							
BEREAVEMENT DAYS							
FLOATING HOLIDAY							
FUNERAL DAYS							
JURY DUTY DAYS							
LOST PAY DAYS							
PERSONAL DAYS							
PROFESSIONAL LEAVE DAYS							
TRADE DAY							
VACATION DAYS							

### Time Off Request

Save Back

\* Time Off Code: VACATION DAYS - Days Hours per Day: 8h 00m

\* Reason: 1. SICK LEAVE Detail...

Description:  Maximum characters: 200, Remaining characters: 200

Type:  Single Day  Date Range

\* Start Date: 07/31/2018 Tuesday

Days: 0.0000

Start Time: 07:15 AM

Sub Needed

Select additional employees to notify when this request is submitted and approved/denied

Select Employee(s):