

**CENTER GROVE COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES
November 21, 2011**

MINUTES

The Board of School Trustees of the Center Grove Community School Corporation met in regular session beginning at 7:08 p.m. on Monday, November 21, 2011, in the Board Room at the Administration Building, 4800 W. Stones Crossing Rd., Greenwood.

Board members present included President Carol Tumey, Vice President John Steed, Secretary Scott Alexander and Board Members Susan Mullendore and Jack Russell. Superintendent Rich Arkanoff, Assistant Superintendent Bill Long, Chief Financial Officer Paul Gabriel and Human Resources Director Sally Hacker were also present at the meeting.

1. CALL TO ORDER

Mrs. Tumey called the meeting to order at 7:08 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Pleasant Grove Elementary student Bella Ferris.

3. APPROVE AGENDA

Mr. Arkanoff requested to change “approve contract” to “accept contract” for custodial outsourcing services. Dr. Mullendore moved to approve the agenda as amended. Mr. Steed seconded the motion, and the agenda was approved 5-0.

4. CELEBRATIONS

The iBand from Middle School Central performed the Star Spangled Banner. The students were accompanied by MSC Band Director Samuel Fritz. The Board thanked the group for their outstanding performance.

Mrs. Tumey introduced CGHS Social Studies Teacher John Frank, recipient of the United States–Japan Foundation’s Elgin Heinz Award. This award recognizes exceptional teachers who further mutual understanding between Americans and Japanese and is presented annually to two pre-college teachers in one of two categories--humanities and Japanese language. Mr. Frank’s award was in the category of humanities. The Board congratulated Mr. Frank on receiving this distinguished award.

Alternative Academy Coordinator Beth Bryant was the coordinator for Center Grove’s United Way campaign this year. She announced that this year’s goal for the school corporation was \$30,000 and that this goal was exceeded with a total of \$32,221.28 in donations. Four buildings surpassed their goals and will, therefore, be provided with a pizza party. Pizzas will be delivered by Superintendent Rich Arkanoff to the high school, Middle School Central, Sugar Grove and Pleasant Grove. The Board thanked Mrs. Bryant for her hard work in coordinating this year’s campaign.

5. APPROVE MINUTES

Mr. Russell moved to approve minutes of the October 17 regular/executive session, the October 18 executive session, and the November 2 work session. Mr. Alexander seconded the motion, and the minutes were approved 5-0.

6. PUBLIC COMMENTS REGARDING AGENDA ITEMS

Ed Lyons of Service Master Cleaning addressed the board regarding the outsourcing of custodial services.

7. ACTION ITEMS

Dr. Mullendore moved to approve the Personnel Report as presented. Mr. Alexander seconded, and the motion passed 5-0.

Mr. Steed moved to approve the claims as presented. Mr. Alexander seconded, and the motion passed 5-0.

Dr. Long and Mrs. Hacker provided information on a proposed survey to assess interest in changing to a balanced calendar. This survey is being conducted because of decisions made by several surrounding school districts to make this change. Center Grove's calendar has already been approved for the 2012-13 school year, so this change would not be considered until at least the 2013-14 school year. Following discussion Mr. Russell moved to approve the balanced calendar survey as presented. Mr. Alexander seconded, and the motion passed 5-0.

Dr. Wendy Kruger, Curriculum Director, requested approval to conduct a survey regarding the High Ability Program. Following discussion Mr. Steed moved to approve the High Ability Survey as requested. Mr. Russell seconded, and the motion passed 5-0.

Dr. Gabriel provided information regarding the State-required district financial goal. Following discussion Mr. Steed moved to approve the following goal: *For the 2011-12 school year, the Center Grove Community School Corporation will strive to increase the school corporation's allocation of taxpayer resources directly to student instruction and learning.* Dr. Mullendore seconded, and the motion passed 5-0.

Dr. Gabriel requested approval for Center Grove to participate in the Indiana Bond Bank Advance Funding Program for the issuance of temporary loans in anticipation of property tax revenues. The anticipated amount which will need to be borrowed includes: \$2,112,390 in the Capital Projects Fund and \$771,676 in the Transportation Fund, for a total of \$2,884,066. These amounts will be repaid when property tax revenues are received. Dr. Mullendore moved to approve the Resolution and Warrant Purchase Agreement as presented. Mr. Steed seconded, and the motion passed 5-0.

CG Alternative Academy Coordinator Beth Bryant shared about an opportunity which has recently become available to CGAA and the CARE pantry. Gleaners Food Bank has agreed to partner with CGAA to provide \$5,000 per month of food and toiletry items to be distributed via the CARE Pantry to the residents of Johnson County. In addition, Gleaners will be donating a freezer to the pantry. The CARE Pantry is the only school-based pantry open to residents outside of the school district in the county; they will serve as a model for future Gleaners' school pantries. Mr. Alexander moved to accept the Gleaners Food Bank as an operating partner as presented by Mrs. Bryant. Mr. Russell seconded, and the motion passed 5-0. The Board thanked Mrs. Bryant for her leadership and initiative in obtaining this excellent resource for the pantry.

Mr. Arkanoff asked the Board to table until the next meeting the request to approve a contract with the facilitator for the Strategic Planning Committee. Dr. Mullendore moved to accept the recommendation to table this item. Mr. Steed seconded, and the motion passed 5-0.

Dr. Long shared the results from the Request for Proposal (RFP) sent out to find a firm to conduct an assessment of all corporation-owned facilities. Seven firms replied and after evaluating all proposals the administration is recommending that the proposal from CSO be accepted. Following discussion Mr. Steed moved to accept the proposal from CSO in the amount of \$37,500. Dr. Mullendore seconded, and the motion passed 4-1, with Mr. Alexander casting the dissenting vote.

Dr. Long provided information regarding the process used in selecting an outside source to provide custodial services in the elementary buildings. Proposals were received from 12 firms in response to the RFP sent out. A committee of seven employees evaluated the proposals provided by the vendors, and following interviews with four of the firms, the committee is recommending that ABM Janitorial Services be contracted to provide custodial services as outlined in the RFP. As the actual contract is not ready to be signed at the present time, Mr. Steed moved to table approval of the proposal until December 7, which is the date of the next scheduled work session. Mr. Russell seconded, and the motion passed 5-0.

Proposed policy changes were discussed at the November 2 work session. The policies presented to the board for approval are:

- 0100 Definitions (Revised)
- 0144.3 Conflict of Interest (Replacement)
- 0144.4 Defense and Indemnification of Board Members
- 0151 Organizational Meeting (Revision)
- 0167.1 Voting
- 1411 Required Reports and Protection of Whistleblowers (New)
- 1615 Use of Tobacco by Administrators (New)
- 2370 Educational Options (Revised)
- 3139 Staff Discipline (New)
- 3211 Required Reports and Protection of Whistleblowers (New)
- 3215 Use of Tobacco by Professional Staff (Revised)
- 3242 Professional Growth Requirements (Delete)
- 4211 Required Reports and Protection of Whistleblowers (New)
- 4215 Use of Tobacco by Support Staff (Revised)
- 5320 Immunization
- 5350 Student Suicide
- 5512 Use of Tobacco
- 6550 Travel Payment & Reimbursement (New)
- 7434 Use of Tobacco on School Premises
- 8600 Transportation (Revised)
- 9160 Public Attendance at School Events (Revised)

Dr. Mullendore moved to approve the proposed policy changes as a first reading. Mr. Alexander seconded, and the motion passed 5-0.

Mr. Arkanoff asked the board to approve two resolutions to provide legal support to employees who may be threatened with legal action. Mr. Steed moved to approve the resolutions to provide legal support as presented. Mr. Russell seconded, and the motion passed 5-0.

8. REPORTS

Mr. Arkanoff provided an update on the recent Strategic Planning Committee meeting.

High School Principal Matt Shockley provided an update from the High School Renovation Committee.

9. DISCUSSION ITEMS

Dr. Long shared a rough drawing done gratis by CSO Architects to use a portion of old Maple Grove for the Alternative Academy and the CARE pantry. Administration would like to have CSO provide an estimate on what would it cost to remodel the building for use by the alternative academy. This estimate will be used when meeting with Simon Youth Institute in January regarding a possible partnership with them.

Mr. Arkanoff asked if board members had any objection to the school corporation getting an estimate from CSO for this work. Mr. Steed mentioned that the school corporation still has an outstanding contract with InterDesign following termination of the high school project. Mr. Alexander shared that the reason he voted against hiring CSO to do the facilities assessment is because the contract issue with InterDesign has not been resolved. Mr. Arkanoff agreed to address the contract issue with InterDesign.

10. OTHER BUSINESS

There was no other business

11. SUPERINTENDENT'S REPORT

Mr. Arkanoff shared regarding the listening tour he is doing in the various buildings. He has enjoyed this process and has learned much about the staff, the district and the day-to-day operations. He plans to analyze the data he has collected in January and following this will be able to share the information with the board.

Mr. Arkanoff thanked Mrs. Bryant for her work with United Way as well as for her work with the alternative program; Dr. Kruger for her work with the High Ability Program; and Mr. Statler, Dr. Gabriel and Dr. Long for their work on the facilities RFP. He also congratulated Mr. Frank on his award and thanked him for attending the board meeting.

Mr. Arkanoff complimented the football team for their great effort at the sectional game this past weekend and shared that he enjoyed attending the 80's Prom, also held over the weekend.

12. BOARD MEMBERS' REPORT

Mr. Alexander congratulated Mr. Frank for his award and spoke briefly about the Strategic Planning Committee. Mr. Alexander left the meeting at 9:37 p.m. due to a previous commitment.

Mr. Russell shared regarding the 80's Prom as well as various high school choir events.

Mrs. Tumey shared regarding recent student events at Central Nine as well as discussions being held by the Central Nine board regarding changing to a balanced calendar. She also shared there is now a walking trail at the C9 campus and that breakfast and lunch are available in the "To the Nines" restaurant. Mrs. Tumey and several board members attended the Veterans Day

celebration at MSN. She also mentioned that North Grove Elementary also held a Veterans Day program which was attended by approximately 100 veterans.

13. ANNOUNCEMENTS

The Board will meet for special/work sessions beginning at 7 p.m. on December 7. The next regular/executive sessions will be held on December 19.

14. ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 9:42 p.m.